



## Meeting of the Board of Directors

Wednesday July 19, 2023  
4:00 P.M.

Passages Charter School  
1643 West Bryn Mawr

### Meeting Minutes

#### Members Present:

|                   |        |
|-------------------|--------|
| John Hrisney      | X      |
| Charles Hempfling | X      |
| Michelle Cronin   | X      |
| Manuj Lal         | Absent |
| Stephen Moy       | Absent |
| Jyoti Nigam       | X      |
| Mark Hansen       | X      |

#### Guests Present

Rebecca Creighton: Co-CEO  
Chris Shue: Co-CEO  
Eric Lindstrom: COO  
Ali Tarokh: Director, Advocacy and Policy  
Michael Stewart: Principal, Passages  
Gianna Sheppard-Howell: Director, Early Childhood  
Anna Falcon: Director of Human Resources

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#### 1. Call to Order (M. Cronin)

**Discussion:** M. Cronin called the meeting to order at 4:10 pm  
M. Cronin shared that she signed the 2-year charter renewal that takes us through June 2025

#### 2. Public Comment

**Discussion:** N/A

#### 3. Vision for Passages (M. Stewart)

**Discussion:** M. Stewart presented on the vision for Passages which is grounded by the Mission, Vision and Values of Trellus. Core components will include, improved teacher feedback, more robust use of data and improved student learning. Passages will be a school that meets the unique needs of immigrant and refugee scholars and their families.

To allow more time for Professional Development and to strengthen collaboration between teachers and teachers and administration, Passages will implement early



dismissal Fridays. This will allow two hours of dedicated time to spend learning, planning, and collaborating.

#### 4. Principals Report (M. Stewart)

**Discussion:** M. Stewart shared strategies for improving SPED compliance that includes hiring of staff, with an emphasis on bi-lingual candidates, proactive scheduling of reviewing and creating IEP's that include family meetings, and using data's and reports to identify areas for monitoring areas of improvement and for improvement.

M. Stewart shared that we are 100% for Epicenter compliance another important area for charter renewal.

M. Stewart shared that we will be improving our TBE program. Once you reach 20% in an individual language, we are required to offer instruction in that language. These are difficult positions to hire, so long as we show we are making and effort.

G. Sheppard - Howell shared that Back To Passages is scheduled for August 11<sup>th</sup>. Jessie White Tumblers will be performing, and many community partners will be tabling.

#### 5. Executive Session

**Discussion:** Motion to move into exec session at 5:07 made by M. Hansen and seconded by C. Hempfling

Motion was: Approved-Unanimous by M. Cronin, J.Hrisney, J. Nigam

Motion to move out of exec session at 5:33 was made by J. Hrisney and seconded by M. Hansen

Motion was: Approved-Unanimous

#### Consent Agenda

**Discussion:** Motion to approve consent agenda made by M. Hansen and seconded by C. Hempfling

Motion was: Approved- unanimously by M.Cronin, J,Nigam and J.Hrisney

- a. Approval of Minutes- April 2023
- b. Food Service Contract for SY23-24
- c. CTU Contract Ratification
- d. FY24 Education Council Calendar



## 6. On the Horizon

**Discussion:** G. Sheppard-Howell shared that Back to School PD is scheduled for August 16<sup>th</sup> – 18<sup>th</sup>. The first day will be heavily focused on values, culture and climate headed into the new school year. Day 2 will be broken up by department and specific. Day 3 will focus on fun and celebration heading into the new year.

## 7. Adjourn

**Discussion:** Motion to adjourn meeting at 5:44 made by J. Hrisney and seconded by M. Hansen

Motion was: Approved- unanimous M.Cronin, J.Nigam, C.Hempfling